Call for Super Mentor BC-ARMS Nepal

**Location:** Can be based anywhere, some travel to Nepal will be required.

**Apply by:** 30 April 2019

**Start date:** 1 June 2019

**End date:** 31 March 2019

**Project description**

British Council Nepal aims to promote classroom-based research to benefit the teaching and learning across the country. The British Council Nepal Action Research Mentoring Scheme (BC-ARMS) will provide small research awards for 10 mentors to facilitate this. These mentors will work with a group of 10 teachers each to navigate classroom-based research projects in their local contexts. Teachers will need to conduct research on any one of the following prescribed themes of enquiry: Assessing learning, Using Multilingual Approaches, Integrating ICT, Developing 21st century skills and Inclusive Teaching and Learning.

The mentor will work with their group of teachers supporting and collecting data over eight months. At the end of the scheme the ARMS mentors will share their experiences and findings in a public forum. We are now seeking a Super Mentor BC-ARMS Nepal to work with the ARMS mentors throughout this process.

**Role description**

The Super Mentor will facilitate and coordinate the Nepal-based mentor group by conducting a series of webinars to ensure an alignment of approach to mentoring and the action research process.  At the halfway point in the scheme a virtual meeting will be organised between the mentors and the coordinator to check progress. Various one-to-one calls with the mentors will also be conducted throughout the project period. At the end of the data collection period the coordinator is expected to offer support and guidance to the mentors as they collate their experiences and findings to present in a public forum. On completion of the scheme the coordinator will produce a report on the project in terms of its outputs, successes and challenges.

The Super Mentor’s roles will therefore include the following activities:

* participating and contributing to the mentors’ induction into the scheme
* delivering mentoring activities/webinars to support the needs of the group
* conducting monthly Skype meetings with the mentors
* setting the agenda and delivering sessions for the mid-term virtual meeting
* offering guidance and support to the mentors in their collation of findings and experiences
* submitting a report at the end of the Scheme.

A proposed timeline is presented below (Expected number of full-time days is between 8 to 10)

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| --- | --- |
| June 2019 | Contribute to the mentors’ induction into the scheme |
| June – July 2019 | Support mentors in their pre-planning activities |
| July 2019 – August 2019 | Support mentors in their data collection activities |
| September 2019 – October 2019 | Support mentors to collate their findings and experiences |
| November 2019 | Participate in the public forum where mentors share their experiences and findings |
| December 2019 | Submit report  |

Note: The dates are subject to change.

**Qualifications and experience required**

***Essential***

* MA in ELT / Education
* 5 years experience in mentoring
* experience of supporting classroom-based / action research activites in a range of contexts
* awareness of and experience in practices relating to at least three of the four themes: *Assessing learning, Using Multilingual Approaches, Integrating ICT, Developing 21st century skills and Inclusive Teaching and Learning*.
* awareness of issues related to education in Nepal or a similar context
* experience delivering webinars and working remotely

**How to apply**

Interested applicants should send a covering letter outlining skills relevant to the task and details of their experience, maximum 1000 words), a CV (tailored to the above requirements) and expected renumeration should be included and sent to Bhogendra.Lamichhane@britishcouncil.org.np by **30 April 2019** The British Council will acknowledge receipt of applications. Questions on the scheme and the role described may be addressed to Bhogendra Lamichhane.

*Please note that we can only respond to successful applicants and only within* ***five working days*** *of the application deadline.*