



## Call for local M&E partner

### Role title: Experienced Monitoring and Evaluation partner organisation

**Location:** Nepal (Kavrepalanchowk, Lalitpur, Makawanpur, Gulmi and Argakhachhi districts)

**Apply by:** 5 November 2015

**Start date:** 18 November 2015

**End date:** 31 March 2016, with possibility for extension if programme continues

## Background

English and digital skills are strongly connected to the labour market but the opportunities to develop and strengthen these skills in Nepal are limited, especially for adolescent girls. Girls and women have less access to education and ICTs, and less access to learning English than boys and men. This results in a gender digital divide which could lead to a serious skills imbalance and unequal life chances for girls and women in the future. Six million adolescents are aged 10-19 years in Nepal which make up about one quarter of the total population – a big challenge for Nepal in terms of employability and skills development (<http://un.org.np/oneun/undaf/adolescentgirls>).

The British Council Nepal along with U.S. Embassy Nepal and Equal Access Nepal has initiated English and Digital for Girls' Education project (EDGE) to stimulate the educational opportunities and meet the needs of young girls in Nepal. The project creates and provides easy access to education by offering English and digital education for adolescents on their doorstep through non-formal after school clubs. The long term goals of the EDGE project is "*Adolescent girls from marginalised communities can make more informed and independent life choices, as is their right, in order to contribute more fully to the family, the economy and society.*"

EDGE Nepal is based on a similar British Council project implemented in Bangladesh. It showed that the girls gained confidence in both their English and ICT skills, more positive perceptions and attitudes towards English and ICT skills and more willingness to speak English. They were also observed to have become more vocal and ready to express opinions, which may indicate that the project also promoted female empowerment. The project also gained buy-in from parents and the local community. In addition, the peer leaders also developed observed leadership skills and began to talk about potential avenues for future income-generation as a result of their training and session delivery.

EDGE Nepal started in September 2015 and aims to reach 2080 adolescent girls directly through 80 EDGE clubs in Kavrepalanchowk, Lalitpur, Makawanpur, Gulmi and Argakhachhi districts of Nepal.

## Project description

The EDGE project requires short, medium and long term Monitoring and Evaluation (M and E) to enable us to measure the success of the project, and inform future developments. We currently hope to secure funding to continue EDGE Nepal in 2016/17. Similar EDGE projects are currently running in India and Bangladesh and the British Council are now working with a research, monitoring and evaluation partner (R, M and E), the University of Leeds, who will lead on a piece of research

(Bangladesh only), and develop a monitoring and evaluation framework and tools for the regional programme (Bangladesh, India and Nepal).

In order to enable the M and E to be completed on the ground, we are looking for a local partner organisation in Nepal to work remotely with the University of Leeds, and deliver the local outputs for this part of the project. **We require these partners to have some experience of M and E**, however, Leeds will also work with the local partner organisation to develop their strengths in this field.

## Purpose of the Monitoring and Evaluation

The purpose of the monitoring and evaluation is to identify whether the programme addresses the identified problems mentioned in the theory of change (ToC) - see attached and if the EDGE outcomes have been achieved.

The project aims to develop English, Digital and 21st century skills of young girls of rural Nepal through a non-formal education model, using peer-leaders to support learning. As a result, in the longer term, the participating girls will have access to information and opportunities which enable them to develop self-confidence, enhance their status in family and community, improve performance in formal school, delay date of marriage and be more aware on their choices and rights.

## Activities

1. Participate in a 2 day meeting in Nepal in November 2015, (provisionally 23<sup>rd</sup> and 24<sup>th</sup>) with a member of Leeds University M and E team to develop the local plan for M and E, the outcomes of this meeting including: shared agreement about focus and form of M&E, agreement on shared development of M and E instruments and agreement on realistic timelines
2. Further develop M and E skills by actively participating in a capacity development workshop organised by British Council and the lead research organization (The University of Leeds)
3. Translate all necessary tools developed by the lead research organization
4. Collect, translate and collate data, analyse the trends, provide a summary report with recommendations, working with the University of Leeds

## Timeframe

Applications received by: 6 November.

Contracts signed by: 18 November

In-country workshop: 23<sup>rd</sup> and 24<sup>th</sup> November

The monitoring team will be expected to provide outputs by the deadlines defined in the initial November meeting with Leeds partners and British Council. These deadlines will fall between the project start date of 18 November 2015 and end date of 31 March 2016.

The number of days work required will be negotiated during the in-country workshop.

## Team composition

As the project is aimed at girls, we expect the proposed team to be balanced in terms of male to female ratio, and to include some female members who will do field research.

## Outputs

The monitoring team is expected to deliver the following outputs:

NB. Schedule shows estimated timeframe only.

<b>Outputs</b>	<b>Schedule</b>
Work plan and detailed budget based on the agreed Terms of References (ToRs) - to outline the agreed scope of work within 2 weeks of commencement.	Dec 2015
Translated M&E tools	Dec 2015
Description of activities – a descriptive report of ‘what we did’ and how much it cost	
1. Progress report	Mid Jan 2016
2. Final Descriptive report	March 2016
Data analysis report: which must include :	March 2016
<ul style="list-style-type: none"><li>• Records of the data collected in the format prescribed by the tool used (this may be hard copy, audio-visual etc)</li><li>• Data analysis</li><li>• Recommendations made to and discussed with Leeds. Note: Leeds will collate and have editorial control over data for the three countries involved in the project. From this, Leeds will provide the M and E data with recommendations for future change.</li></ul>	
A critical reflection on the process of R, M and E, and lessons learned which should include: What we have learned about the process from doing it- how we might adjust it next time	March 2016

## Qualifications and experience required for experts put forward

### **Essential**

- Experience of developing effective data collection tools for M and E
- Experience of conducting field research in remote areas
- Experience of data analysis and report writing / production
- Fluent in written and spoken English and Nepali

### Desirable

- Knowledge of the education sector in South Asia, with a focus on Nepal
- Knowledge of gender and education, uses of ICT for education, skills and language skills capacity building initiatives, non-formal education

### Application submissions should include:

- a covering letter with short background description of the organisation highlighting relevance with the scope of work (max 1 page)
- track record of the organisation (to include similar / relevant projects undertaken in the last 5 years. *Duration, focus and scope of the projects to be specified (max 2 pages)*)
- costs for day rates of field / desk work and outline of other anticipated costs
- CVs of key experts (max 2 pages each)
- confirmed availability for in country workshops (23<sup>rd</sup>, 24<sup>th</sup> Nov) and indication of organisational capacity and flexibility between Nov 2015 and March 2016. This is important as the total number of days work is yet to be negotiated. This will be agreed in in-country workshop.

**NB. We will not consider applications from individuals. Only organisations / institutions can apply.**

### Criteria of evaluation:

Understanding of the project	Relevant experience	prior	Costs	CVs
20%	30%		30%	20%

### How to apply

Interested organisations / institutions should send their submissions to [Rhona.Brown@britishcouncil.org.np](mailto:Rhona.Brown@britishcouncil.org.np) no later than **5pm local time on 5 November 2015**. Please copy in the EDGE project manager to your email: [Bhogendra.Lamichhane@britishcouncil.org.np](mailto:Bhogendra.Lamichhane@britishcouncil.org.np)

Applications can also be posted or hand delivered to the British Council Kathmandu office. The above deadline applies.

*Unfortunately we will not be able to respond to every application and will only contact those who meet the required standards by the deadline for submission.*