**Annex 4 – Goods and services specification**

**TERMS OF REFERENCE**

For the supply of Domestic flight services in Nepal to the British Council

1. Domestic flights to multiple destinations in Nepal

British Council requires its staffs/visitors to fly to multiple destinations in Nepal as part of its business operation as usual. List of destination provided below is not exhaustive and you are requested to provide fares for all destinations that you provide services for in the Annex 3 Pricing Approach:

1. Kathmandu to Pokhara and vice versa
2. Kathmandu to Bharatpur and vice versa
3. Kathmandu to Bhadrapur and vice versa
4. Kathmandu to Birendranagar and vice versa
5. Kathmandu to Nepalgunj and vice versa
6. Kathmandu to Bhairahawa and vice versa
7. Pokhara to Jomsom and vice versa
8. Pokhara to Bhairahawa and vice versa
9. Kathmandu to Mahendranagar and vice versa
10. Kathmandu to Dhangadhi and vice versa
11. Kathmandu to Janakpur and vice versa
12. Kathmandu to Biratnagar and vice versa

The supplier shall provide flights on all of the sectors specified in pricing list (Annex 3) by the supplier as and when requested by the British Council, for which British Council shall issue a purchase order detailing number of flights, flight date, passenger name and destination will be clearly mentioned.

1. Excess baggage for passengers

For any excess baggage charges to be paid at the airport, supplier shall arrange to pay and shall bill to British Council on weekly/monthly actual basis. This will then be reimbursed to the supplier as agreed in contract.