

# Call for an international Consultant

Developing training curriculum,  
training manual and training  
resources manual for head teachers  
based on the recently developed  
competency framework - Nepal



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## Overview of the British Council

We support peace and prosperity by building connections, understanding and trust between people in the UK and countries worldwide.

We uniquely combine the UK's deep expertise in arts and culture, education and the English language, our global presence and relationships in over 100 countries, our unparalleled access to young people and influencers and our creative sparkle.

We work directly with individuals to help them gain the skills, confidence and connections to transform their lives and shape a better world in partnership with the UK. We support them to build networks and explore creative ideas, to learn English, to get a high-quality education and to gain internationally recognised qualifications.

We work with governments and our partners in the education, English language and cultural sectors, in the UK and globally. Working together we make a bigger difference, creating benefit for millions of people all over the world.

We work with people in over 200 countries and territories and are on the ground in more than 100 countries.

## Background

The British Council has been a key partner of the Ministry of Education, Science, and Technology (MoEST) in Nepal, supporting systemic reforms in the education sector. Recently, we supported MoEST in developing a Head Teacher Competency Framework, informed by the recommendations of a school leadership audit conducted jointly with the Ministry. This framework aligns with the ambitions of the School Education Sector Plan (SESP) 2022/23–2031/32 to enhance the leadership capacity of head teachers. However, for this framework to be effectively implemented and to bring meaningful improvements to school leadership, it must be supported by high-quality resources that enable head teachers to develop and apply these competencies in their professional practice. To this end, the British Council and the Centre for Education and Human Resource Development (CEHRD) have committed to developing high-quality professional development resources tailored to the new competency framework for head teachers across Nepal.

We are therefore seeking experienced international and national consultants to support the designing, developing, and piloting these resources in close collaboration with CEHRD, MoEST, and other key stakeholders.

## Objectives

To work together with CEHRD to support the development of training curriculum, training manual and training resources manual based on the approved competency framework for head teachers with the Government of Nepal (GoN).

## Scope

The international consultant is expected to lead the overall process to deliver finalised resources according to the approved Head Teacher Competency Framework. In the process,

they will interact with government task force members, the national consultant, and the British Council.

The main scope for this assignment is:

- reviewing the approved Head Teacher Competency Framework and assessing the current situation of school leadership based on the school leadership audit reports,
- collaborating with the task force and national consultant to develop training curriculum and resources and,
- co-leading the dissemination of developed resources and training materials.

**Detailed tasks include:**

- organising an inception meeting with the British Council to agree on requirements and final outputs,
- collaborating with the national consultant and Nepal Government task force members to develop a brief inception report outlining the agreed scope of work, timeline, and final delivery plan,
- reviewing the approved Head Teacher Competency Framework and Government of Nepal (GoN) policies and practices on school leadership,
- reviewing the GoN's competency framework for schoolteachers in parallel with other related reports,
- reviewing international best practices on school leadership resource materials and competency frameworks,
- familiarising with the British Council's school leadership and CPD frameworks,
- collaborating with the task force (attend meetings) and national consultant to develop comprehensive training modules, materials, and CPD resources according to the competency framework,
- developing head teacher training curriculum, training manual and training resources manual and,
- ensuring active task force member participation and feedback at each stage.

Note: Both consultants will ensure that all resources are finalised in consultation with CEHRD and the British Council and submit a final report detailing the development process, key insights, and recommendations for future implementation.

*These deliverables are a starting point and may need to be customised based on the specific requirements and guidelines provided by CEHRD and the British Council.*

### **Consulting inputs**

The British Council will recruit following consultants for the study:

<b>Consultant</b>	<b>Tentative Input</b>	<b>Qualification</b>
International consultant	Maximum 40 Days	The ideal candidate should possess a university degree in Education, Social

	Remote working	Sciences, or a related field, with extensive experience in developing resources for head teachers. Familiarity with South Asia / Nepal context would be an advantage.
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NB: The British Council will recruit a Nepali national consultant separately for supporting coordination with the CEHRD and the task force members and supporting the international consultant.

The meeting with the taskforce may take place over the weekend, and consultants should be committed to attending, if required.

### Consultant specifications

- Demonstrable 10+ years of experience in leading and managing similar projects in the field of education or school leadership, particularly in resource development and curriculum design.
- Proven experience in developing training materials, CPD resources, and competency-based frameworks for head teachers.
- Expertise and knowledge in school leadership, education policy, instructional design, or related areas.
- Familiarity with the education system and school leadership context in Nepal would be advantageous.
- Strong communication and interpersonal skills, with experience engaging with a range of external actors, including government officials, task force members, and national consultants.
- Experience in designing and delivering training for school leaders, including blended and online learning approaches.
- Familiarity with South Asia/Nepal context and an understanding of national education policies and frameworks.
- Flexibility to work in dynamic environments and adapt resource development plans as needed.
- Strong problem-solving skills to address challenges that may arise during the development process.
- Experience in managing research teams, task forces, and national consultants.
- Experience in conducting school leaders resource development or research in South Asia is preferable.

### Implementation arrangement

British Council will hire a national consultant who will be responsible for close coordination with the taskforce members. A project manager from the British Council will be assigned to monitor the progress.

## Cost and financing

The British Council will finance the recruitment of the consultants and other cost associated with the assignment.

## Duration of assignment

The task will be implemented from 30 March 2025 till 30 October 2025

Activities	2025								
	Feb	March	April	May	June	July	August	Sept	Oct
Call for application for National and International consultant.									
Consultant(s) selection									
Task force formation									
Inception report									
Initial consultation									
Resources development									
Final consultation									
Resources Submission									
Dissemination									

## How to Apply

Interested eligible applicants should submit a cover letter and CV at [consultant@britishcouncil.org.np](mailto:consultant@britishcouncil.org.np) by **24 March 2025**. Please mention HTCF\_InternationalConsultant\_YourName as your email subject. Please include your daily rates in the cover letter.